Project Delivery Lifecycle (PDL)

California Department of Technology — Strategy Innovation Delivery

Submit IT Project Journey Executive Transmittal

CDT Consults (Project Sizing & Complexity Assessments)

Pre-Project Work	Summary	Content/Deliverables		
Ideation	Pre-Project Work Checklist	• Analysis • Funding • Planning	• Scope • Risks • Data	Completion Acknowledgement

Workbook Chapters

1 Business Readiness	Comprehensive Assessment and Objectives/Goals	• Charter • Stakeholders • Roadmap • RACI • Org Chart	• Risk Log • Requirements • Market Analysis • FAW	Completion Acknowledgement
2 Solution Evaluation	Evaluate Alternatives & Draft Key Plans	• RTM • FAW (updated) • Schedule (updated)	• As Is diagram • To Be diagram • EA diagram • Sol design	Project Approval
3 Funding/ Procurement	Secure Funding, Finalize Contract & Baselines	• Schedule (baseline) • FAW (baseline) • PMP	• Requirement(baseline) • Vendor/ Contract Information	Baselines Approval
4 Iteration(s)	Execute Iterations & Track Value	For each iteration: • Planned cost, schedule, scope • Risks/Complex	Updates: • Cost/Sched • Requirement • Sol design • PMP	Approval required if baseline variance exceeds ±10% or $5M (whichever is less)
5 Iteration Evals/ Project Close	Deliver Final Product & Transition to M&O	• Iterative Value Report • FAW (updated) • Project closeout files		Iteration Review or Project Closeout