



Chief Information Officer (CIO Authorization Form)

Application Information

First Name _____ Last Name _____

Agency _____ Department _____

Note to Candidates: Please submit your signed CIO Authorization Form on the same date as your application to ensure your package is documented as complete and eligible for scoring.

The CIO acknowledges the following Information Technology Leadership Academy (ITLA) expectations:

- Requires an **18-week** commitment from **January 6, 2027 – May 6, 2027**.
- Incurs a cost of **\$5,400** per candidate, and there are no refunds once the academy begins.
- Requires full participation in the formal training sessions with no more than three (3) absences.
- Involves a significant time commitment which will likely require the redistribution of the candidate's workload due to the combination of scheduled training sessions and tasks/assignments to be completed outside of class (e.g., preparation for the CIO Academy, Walk Like a Leader, Team Class Exercise, etc.).
- Includes a mixture of both remote and in-person sessions throughout the program. All in-person sessions will be delivered at the CDT's Training and Education Center (TEC) in Rancho Cordova, CA (including, but not limited to, ITLA Kickoff and Graduation), and candidates will be expected to attend regardless of their location.
- May incur travel costs associated with this academy (e.g., travel to the TEC for in-person sessions).
- If the CIO's candidate is accepted and graduates, the CIO commits to providing **at least three** distinct, high-value opportunities for the graduate to see strong leadership in action **within six months** of his/her graduation. (Examples could be attending a legislative or budget hearing, shadowing a meeting that models strategic thinking and data-driven decision making, and/or providing exposure to opportunities within the executive community.

The CIO is in full support of the applicant's time commitment to furthering their professional development

CIO Information

Name _____ Email _____

Title _____ Signature _____

Additional comments regarding your recommendation of this candidate (optional).



This form must accompany the ITLA Application and must be signed by the applicant's CIO to be considered for acceptance into the program.

Fall 2026