



Chief Information Officer (CIO) Authorization Form

Applicant Information

First Name _____ Last Name _____

Agency _____ Department _____

Note to candidates: Please submit your signed CIO Authorization Form on the same date as your application to ensure your package is documented as complete and eligible for scoring.

The CIO acknowledges the Project Management Leadership Academy (PMLA):

- Requires a 10-week commitment from **May 20, 2026 – July 23, 2026**.
- Incurs a cost of \$4800 per candidate.
- Requires full participation in the formal training sessions with no more than three (3) absences
- Involves a significant commitment that will likely require some redistribution of the candidate's workload due to the time commitment associated with formal training sessions and their Project Management Experience, which is expected to be completed outside of scheduled class sessions whenever possible.
- Will be delivered primarily via Zoom but will require the candidate to attend multiple in-person sessions at CDT's Training and Education Center (TEC) in Rancho Cordova, CA, regardless of the candidate's location.
- Requires candidate's home department to incur any travel costs associated with this academy (e.g., in-person class sessions, meetings with the candidate's assigned project manager for their Project Management Experience, and any associated parking fees).
- Understands that a student who wishes to drop from the PMLA after formally accepting could incur a change of up to 100% of the program cost to their home department, depending on the date of the drop request.

The CIO is in full support of the candidate's time commitment to further their professional development goals.

CIO Information

First Name _____ Last Name _____

Title _____ Signature _____

Additional Comments regarding your recommendation of this candidate (optional).

This form must accompany the ITLA Application and must be signed by the applicant's CIO to be considered for acceptance into the program.